

## 2021 SECC Local Unaffiliated Application Guide

Welcome! All of the information for your 2021 SECC Local Unaffiliated Application will be completed online using e-Clmpact. The link for e-Clmpact is:

<https://agency.e-clmpact.com/login.aspx?org=46725F>

1.) This link will take you to the login page. To get started, please go to the section "New to e-Clmpact" and click on the button, "Click here to create a new e-Clmpact account" as shown below.



Community Impact Management

AGENCY SITE

UNITED WAY OF SAN ANTONIO AND  
BEXAR COUNTY

Sign-In

Please sign in to your account.

Sign in to our Secure Server

[Forgot your password?](#)

New to e-Clmpact?



Create an e-Clmpact account

To create a new account select the link below:

Click here to create a new e-Clmpact account

2.) In order to access the application, you will need to create profile for your agency using the below form. Items marked with an asterisk are required fields. **any purple highlight ignore**

### Agency Account Information

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EIN Number:

Agency Name:\*

### Address

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Address Type:\*

Address Line 1:\*

Address Line 2:

City:\*

State:\*

Zip Code:\*

### Email Address

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Email Address Type:\*

Email Address:\*

### Phone Number

---

Phone Number Type:\*

Phone Number:\*

### Primary Contact Information

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Contact Type:\*

Prefix:

First Name:\*

Middle Initial:

Last Name:\*

Suffix:

Company:

Job Title:

On this form, you will also be asked to supply your preference for a username and password. Once entered, please note your credential for future access to your application, then click the “Next” button to continue

3.) On the next page you will see some available options to **ONLY** choose the, “2021 SECC Local Unaffiliated Full Application” and select “Next” (You will not be able to apply for the other processes).

**Kendall County Open Process**

**Kendall County**

2021 Kendall County Grant Application

SECC

SECC



2021 SECC Unaffiliated Full Application

Previous



Next

4.) At the next page you will have an opportunity to review the profile information you entered. If everything is correct, click on the “Complete Registration” button.

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**Registration Review**

EIN:

Agency Name: Helping Kendall County

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**Agency Information Summary**

Address: 123 Johns Road  
Boerne, Texas  
78240  
(Main)

Email Address: ctyler@unitedwaysatx.org (Corporate)

Phone Number: (210) 352-7017 (Main)

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**Primary Contact Information Summary**

Contact Name: Chris M. Tyler (Executive Director)

Company: Helping Kendall County

Job Title:

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**Preferred Login**

Username: ctyler4

Password: \*\*\*\*\*

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Previous



Complete Registration

5.)

This completes your agency profile. You will receive an immediate email confirmation and click on the “Next” button to access the application itself.

6.) You should now be viewing the 2021 SECC Unaffiliated Application (Shown below)

A) If you need more than one user to access your application, you can add them in “Contacts” in the left hand navigation area

B) The forms and documents you will need to complete are in the main section of your home page. Simply click of the link to access a particular form.

## Application Status

[View Printable Version of this Entire Application](#)

Not Started

In Progress

Ready To Submit

Submitted

Item (* indicates Required Item)	Last Updated	Status	Options
★ 1-AAgency		Not Started	
<a href="#">2021 SECC Application for Admission*</a>		● Not Started	
<a href="#">2021 SECC Application Service Descriptions*</a>		● Not Started	
<a href="#">Supporting Documents</a>		● Not Started	

7) SECC Admission & Service Description Form – Please fill out all of the fields. Always remember to save your work using the icons and links at the top and bottom of the page. Use **“Save my Work”** as you are working on the forms. When you have completed the form to your satisfaction, use **“Save My Work and Mark as Complete”**.

### SECC - 2021 SECC Unaffiliated Full Application

1-AAgency

Status: ● Not Started

Switch Forms

#### 2021 SECC Application for Admission

Fields marked with an \* are required fields.

When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

You may also SWITCH between forms in this application by using the SWITCH FORMS feature in the upper right corner. When switching forms, any updates to the existing form will automatically be saved.

All applicants are encouraged to review the following statute and regulations:

Texas Government Code, Sections 659.131 - 153.

Texas Administrative Code, Title 34, Section 5.48 (The Comptroller's Rules)

Texas Administrative Code, Title 34, Chapters 329 & 330 (The SPC's Rules)

#### Applicant Information

Legal Name of Organization:\*

Limit up to 150 characters (0 used).

8). Supporting Documents – this is the area to upload the extra documents we are requesting. Use the browse button to find the file on your computer and then “Save/Upload Attachments”

Supporting Documents

Description	File
<b>Attachment A: Texas Certificate of Authority or Articles of Incorporation*</b>	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps, ppt, pptx
<b>Attachment B: IRS 501c3 Letter*</b>	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps, ppt, pptx
<b>Attachment C: Signed IRS Form 990 dated on or after June 30, 2019*</b>	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps, ppt, pptx
<b>Attachment D: CPA Audit or Review*</b> Note: If applicant’s annual budget exceeds \$250,000, an independent audit is required (see application instructions). If the revenue or expenses on the required audit/accountant’s review differ from those in the IRS Form 990, a reconciliation must be included in the IRS Form 990 or be explained in a letter of reconciliation signed by the Executive Director and enclosed with the application.	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps, ppt, pptx
<b>COMPLETED Part C - Certification*</b>	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps, ppt, pptx
<b>BLANK Certification</b>	

Once you have finished and marked the two forms as complete and supplied the required supporting documents, your screen will change the status where you can officially submit your information.

For any questions regarding e-CImpact, please contact Chris Tyler at 210-352-7017 or email at [ctyler@unitedwaysatx.org](mailto:ctyler@unitedwaysatx.org)

For questions about the application or the SECC, please contact Rose Gonzales at 210-352-7044 or email at [rgonzales@unitedwaysatx.org](mailto:rgonzales@unitedwaysatx.org)