



# STATE EMPLOYEE CHARITABLE CAMPAIGN

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January 24, 2017

From: State Employee Charitable Campaign (SECC) State Policy Committee (SPC)

Re: 2017 Re-certification applications

Dear Charity Representative,

The State Employee Charitable Campaign (SECC) State Policy Committee (SPC) allows for a re-certification process for eligible charities applying for the 2017 campaign. Eligible charities will still be reviewed and approved for participation in the campaign.

While eligible federation/fund affiliated charities will still have to submit a full application to their federation/fund representatives, re-certification guidelines will lessen the amount of documentation that federation/funds will be required to send to Local and State Committees for their review.

Please carefully review the details below and in the attached documents to ensure that you are submitting the correct documentation for your organization. Should you have any questions in this process, please contact SECC State Campaign Manager, Greg Bennett, by phone or email: 512/694-2872 or [greg.bennett@uwtexas.org](mailto:greg.bennett@uwtexas.org).

Thank you for your participation in the SECC!

Carolyn Beck  
Chair, SECC State Policy Committee

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## Next Steps:

1. **Review the attached list of 2016 SECC statewide and local federations/funds and their affiliates that are eligible for re-certification in the 2017 campaign.**
  - If any eligible federations/ funds or their affiliates currently have fundraising/administrative expenses exceeding 25%, **that organization is ineligible for the 2017 campaign**, regardless of its participation in the previous campaign.
2. **For all eligible organizations, review the attached re-certification eligibility requirements and required documentation on the following pages,** per regulations cited in [34 TAC § 329.5](#) and [34 TAC § 330.7](#).

**3. Include all required re-certification documents (see attached guidelines) for the federation/fund and affiliates when submitting 2017 applications.**

- **Note to statewide and local federation representatives:**

- Submit only one signed copy of this letter for your federation/fund, along with the other required documentation (see details on the following pages).

By submission of this signed letter for re-certification purposes, the statewide federation/fund is certifying the currency of previously submitted documentation for any of its affiliates that are being recertified (see details on the following pages).

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Re-certifying Statewide Federation/Fund or Local Federation/Fund Representative

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Date

**Questions?** Please contact SECC State Campaign Manager, Greg Bennett, by phone or email: 512/694-2872 or [greg.bennett@uwtexas.org](mailto:greg.bennett@uwtexas.org) .